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March 20, 2012

Dr. Susan Clifford
Vice President of Operations
Accrediting Commission for Community Colleges and Junior Colleges
10 Commercial Blvd., Suite 204
Novato, CA 94949
Phone: 415-506-0234
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Re: Intention to Expand Existing Program

Dear Dr. Clifford:

I am writing to update you and the Commission about Coastline's *Education Bound U.S. (EBUS)* program which was approved via substantive change by ACCJC in April 2010. As you may remember, in the Fall of 2009 Coastline entered into a contract education arrangement with a private high school in Guangzhou, China to provide assessment, counseling, ESL programs, and credit-bearing college courses to high school-level *non-US nationals*. And now after two and a half successful years of partnership, Coastline is preparing to replicate its proven program model at three new locations. In keeping with our institutions *Mission Statement* and *Master Plan Priorities*, Coastline intends to begin offering our EBUS program through the following new partnerships:

- 1) Provide students enrolled at *Qingdao California Language Training Schools (CLTS)*, located in Qingdao China, an American college-level program that includes English language assessment and training, academic counseling services, U.S. college preparation and application workshops, student and parent orientations, U.S. cultural training, faculty development services, and college-level courses meeting lower division transfer requirements in preparation for admission to a United States College or University.
- 2) Provide students enrolled at *Kavram College*, located in Istanbul, Turkey, an American college-level program that includes English language assessment and training, academic counseling services, U.S. college preparation and application workshops, student and parent orientations, U.S. cultural training, faculty development services, and college-level courses meeting lower division transfer requirements in preparation for admission to a United States College or University.
- 3) Provide students enrolled at the *Vietnam Aviation Academy (VAA)*, located in Ho Chi Minh City, Vietnam, an American college program that includes English language assessment and training, academic counseling services, U.S. college preparation and application workshops, student and parent orientations, U.S. cultural training, faculty development services, and college-level

courses meeting requirements for an A.S. in business administration and lower division transfer requirements in preparation for admission to a United States College or University.

Coastline does not intend to submit to the Commission Substantive Change Proposals at this time as these programs will not deliver more than 50% of the courses leading to a degree. If this situation were to change, Coastline will submit all necessary documentation for the review and approval by the Commission. Coastline understands that substantive change review and approval is required when credits earned warrant the awarding of a certificate or degree, and also that it is the responsibility of Coastline College to inform the Commission of any program changes. These programs will all adhere to ACCJC standards of accreditation and we will conduct regular cycles of program review as we do with all CCC programs in the U.S. We recognize that professional self-regulation is the most effective means of assuring integrity, effectiveness and quality.

If you have any questions, please do not hesitate to contact me at 714-241-6161 or jgroot@coastline.edu

Sincerely,



Joycelyn Groot
Dean, Military/Contract Education Programs

CC: Dr. Loretta Adrian
Dr. Vince Rodriguez
Dr. Gayle Berggren

Coast Community College District

Board of Trustees: David A. Grant, Mary L. Hornbuckle, Jim Moreno, Jerry Patterson, Lorraine Prinsky, Ph.D., and Joseph Venegas, Student Trustee
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